

**COMMERCE, WALLED LAKE & WIXOM (CW2) TRAILWAY
MANAGEMENT COUNCIL
VIRTUAL MEETING**

AGENDA

Wednesday 20 January 2021

3:00 P.M.

- 1. Approval of Minutes**
- 2. Public Comment**
- 3. Trail Construction Updates**
 - a. Phase One**
 - a) Signage updates**
 - 1. Road Crossing signage**
 - 2. RCWJF recognition**
 - 3. Boulders if needed in spring**
 - 4. Connection to On The Dunes**
 - b. Phase Two**
 - i Design/Engineering update**
 - ii Grant application update**
- 4. Adams Billboard Install Update**
- 5. Trail Manager Report**
 - a. Friends Group Update**
 - b. Seasonal maintenance – updates**
 - c. Trail Manager Contract 2021**
- 6. Financials discussion as warranted, 2021 Budget**
 - a. Oakland County C-19 Grant Update/Report**
- 7. Walled Lake Council Withdrawal from Council - Discussion**
- 8. Other matters and next meeting date**
 - a. Next Friends Group meeting Tue, Feb. 2; Online**

b. Next Trail Council meeting Weds, Feb 10; Online

9. Approve the Warrants

a. Manager of the Air Line Trail

b. Natural Community Services

c. City of Wixom DPW

d. Commerce Tax Bill

10. Adjourn

NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY AS AUTHORIZED UNDER EXECUTIVE ORDER 2020-15 SIGNED BY GOVERNOR WHITMER ON MARCH 18, 2020. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.

Reason for allowing participation by electronic means:

As set forth in Executive Order 2020-15, *“To mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. These critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings.” This includes public meetings.*

Procedure for public participation by electronic means:

Under Executive Order 2020-15, in order for the Trail Council to allow electronic participation in the meeting, there must be full opportunity for both the general public and the members of the public body to both hear and be heard at appropriate times during the meeting, particularly during public comment: *“A meeting of a public body held electronically must be conducted in a manner that permits two-way communication so that members of the public body can hear and be heard by other members of the public body and so that general public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period.”*

The Trail Council will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be able to speak during a public comment period.

In order to connect to the meeting through ZOOM and a laptop, PC or smartphone, a member of the public may need to do the following:

- Install Zoom App on mobile device or phone. Download Zoom Client at <https://zoom.us/download> and install on a PC or Mac
- You would then access the meeting (webinar ID: 865 3757 6283) through this URL: <https://us02web.zoom.us/j/86537576283>

- Alternatively, a member of the public can dial in to the meeting (webinar ID: 865 3757 6283) using different numbers. If long distance costs are not a concern, i.e. long distance is included at no cost on your service plan, please call one of the following numbers:

(301) 715 8592 or (312) 626 6799 or (646) 558 8656 or (253) 215 8782 or (346) 248 7799 or (669) 900 9128

If long distance charges are a concern, please use one of the toll-free numbers below:

- 888-475-4499 (Toll Free)
- 877-853-5257 (Toll Free) Members of the public participating in the public comment via ZOOM will wait in a virtual queue until called during the public comment period.

When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The Chair will determine the order of public speakers. If you want to speak, you must use the "Raise Hand" feature in order to be recognized and unmuted. When you are unmuted, and you will have three (3) minutes to share your comments to the public body. At the conclusion of your comments or your three (3) minutes, your "talking" feature will be disabled by the Chair who will then continue through the queue.

Procedures by which persons may contact members of the public body prior to a meeting:

Participants may also choose to submit comments that can be read into the record or otherwise contact the Trail Council before the meeting via an email to manager@airlinetrail.com. Comments must be received prior to 3 p.m. on the day of the meeting.

Procedures for participation by persons with disabilities:

The Trail Council will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Trail Council via email at manager@miairlinetrail.com in advance of the meeting. An attempt will be made to make reasonable accommodations.

Commerce, Walled Lake, Wixom Trailway Council Meeting
12-09-2020
3 p.m.
VIRTUAL /ONLINE meeting — Hosted by City of Wixom via Zoom

Council members

Steve Brown	Wixom	President	Present
Janet Bushey	Commerce	Treasurer (alternate)	Present
John Hensler, Manager of the Michigan Air Line Trail			

Also Present: Deanna Magee, Kristen Wiltfang, Richard Block
Meeting was called to order by President Steve Brown at 3:00pm.

ITEM #	DESCRIPTION	ACTION BY
1	Approval of 11-11-2020 Minutes. Motion by Brown, supported by Bushey, to approve the Minutes of November 11, 2020. Motion Carried unanimously.	
2	Public Comment. No public comment.	
3A (i., ii., iii), iv	<p>Update on Construction/Engineering & Next Steps.</p> <p>Phase One Construction: Obtained cost estimate from Commerce engineer to determine sidewalk install costs; Manager to meet with RCWJF reps to discuss potential funding assistance.</p> <p>Manager to contact WL about placing boulders at the back of the WL Trailhead lot; apparently some adjacent property owners are using the trail to drive to the back of their property that adjoins the trail.</p> <p>RCWJF recognition: sign in fabrication; when ready might arrange an event/photo-op with RCWJF for unveiling of the signage.</p> <p>Wayfinding and Kiosk signage now in production. Installation will happen next Spring.</p>	<p>Brown to provide local IT contact to distribute the Road Crossing video to for playback in city/township halls/libraries, etc.</p>
3B	<p>Phase Two: Design work continues, reaching out to a few key stakeholders for letters of support for the TAP grant application. Resolutions of support should be passed by Wixom and Milford Township boards in January.</p> <p>Meeting with the Road Commission for Oakland County De. 10 to discuss several items related to Phase Two design.</p>	
4	Adams Billboard Lease Update. Tree removal and re-planting permit applications remain in review at MDOT. No further updates at this time. Adams has indicated that they are “slowing down” new installs, but still plan on the new billboard.	

5	Trail Manager Report. <ul style="list-style-type: none"> - Friends: Met online; 12 participants. Inside Out installations were de-installed in late November. - Boulders: requesting confirmation on quantity with Boulder source. May evaluate if they are needed at all crossings. - Oakland County C-19 relief grant was awarded in the amount of \$40,000; Manager needs to spend all funds for the grant by Dec. 31. - Invasives cutting should happen in late Dec./early Jan. 	Manager to draft Trail Events policy.
6	Financials submitted, discussion as warranted. No further discussion at this time. 2021 budget in review and approval by boards and councils.	
7	Other matters & next meeting date. <ul style="list-style-type: none"> • Trail Manager offered a “thank you” to David Scott for his leadership as Trail Council President and stated that the Trail wouldn’t have gotten nearly as far as it has without him, and he will be missed. • Next regular CW2 Trail Council meeting is Wednesday, Jan.13, 2020 at 3pm, online. • Next MALT Friends Group meeting is Wednesday, Dec. 2, 2020 at 6:30 pm, online. 	
8	Approve the Warrants. Brown moved, Bushey supported payment of the warrant below for payment. Motion Carried unanimously. <ul style="list-style-type: none"> • Invoice for the Manager of the Michigan Air Line Trail 	Invoices to be paid.
10	Adjourn. Motion by Brown, supported by Bushey to adjourn. Motion Carried Meeting Adjourned at 3:28 PM	

**Commerce, Walled Lake, and Wixom Trailway Management Council
Trail Manager Consulting Agreement
Calendar Year 2021**

This Commerce, Walled Lake, and Wixom Trailway Management Council Consulting Agreement (“Agreement”) is made as of January 1, 2021, between the Commerce, Walled Lake, and Wixom Trailway Management Council, whose address is 2009 Township Drive, Commerce, Michigan 48390 (“Trailway Council”) and John Hensler, whose address is 5045 Mansfield Avenue, Royal Oak Michigan 48073 (“Consultant”). The Trailway Council and Consultant are referred to collectively as the “Parties”.

The Parties agree as follows:

1. **Services.** Consultant shall, as directed by the Trailway Council or its designee, provide those services related to the acquisition, construction, operation, maintenance, and repair of the Michigan Airline Trail (“Trail”) (acquired or to be acquired) by the Trailway Council, including but not limited to:
 - a. Act as the Trailway Council’s contact with other public agencies involved in, promotion, operation, funding, and management of trails; such as the County of Oakland, the Michigan Department of Natural Resources, the Michigan Department of Transportation, and the Federal Highway Administration.
 - b. Coordinate with Trailway Council members in communicating with and in obtaining necessary approvals from the municipalities constituting the Trailway Council.
 - c. Work with public and private organizations to obtain funding for the improvement, operation, maintenance and repair of the Trail, including preparation, submission, and processing of grant applications.
 - d. Work with public and private organizations to promote the appropriate use of the Trail.
 - e. Propose and implement approved changes to the operation, maintenance, and repair of the Trail.
 - f. Develop a long term plan for a sustainable Trail.
 - g. Implement the plans and objectives developed by the Trailway Council.
 - h. Record all revenue and expenditures of the Trailway Council and provide monthly reports to the Trailway Council or at other times as directed.
 - i. In accordance with Michigan’s Open Meetings Act, post appropriate notices of Trailway Council meetings.
 - j. Prepare an agenda for each Trailway Council meeting, along with the warrants and financial reports.
 - k. Keep the Trailway Council informed of the progress on all matters related to operation, maintenance and improvement of the Trail and matters related to Trail operations within the State of Michigan.
 - l. Maintain all electronic and paper files and all project records, such as change order log, RFP log, meeting minutes, personal logs, and all correspondence and revenue and expenditure reports.

- m. Prepare proposed budgets for specific projects and annual operations.
 - n. Prepare and present fiscal year reports.
 - o. Seek, and at the direction of the Trailway Council, apply for and administer public and private grants for acquisition, maintenance, and improvement of the Trail and related infrastructure.
 - p. As necessary to meet Trailway Council objectives, communicate with: property owners; municipal members of the Trailway Council and their officials and staff; State, County, and Regional governmental entities and their officials and staff; and private organizations.
 - q. Work with the Trailway Council's attorney to negotiate contracts on behalf of the Council, and address legal matters as they arise.
 - r. With approval of the Trailway Council, proceed with Requests for Proposals for operation, maintenance and improvement of the Trail.
 - s. Distribute invoices to each member community for their portion of Trail costs and expenses.
 - t. Attend Trailway Council Meetings.
 - u. Receive and appropriately handle complaints and suggestions regarding the Trail.
 - v. Take other actions as directed by the Trailway Council.
2. **Compliance with laws.** Consultant shall at all times perform the services required under this Agreement in compliance with Federal, State, and local laws and regulations.
3. **Changes in duties.** The Trailway Council may request changes in the services to be provided by Consultant. Any such changes shall be made in writing and shall detail the change and any change in cost to the Trailway Council.
4. **Consultant's employees or sub-contractors.** Consultant shall, in his sole discretion and judgment, provide such qualified professionals necessary to complete those services required in a professional manner to the satisfaction of the Trailway Council, exercising at all times due care and diligence in the performance of his duties hereunder. Consultant shall provide the Trailway Council notice that Consultant has hired an employee within 24 hours of such hiring.
5. **Consultant responsible for performance.** Consultant shall be responsible for the accuracy and quality of the services performed by it, his employees, agents, or sub-contractors under this Agreement, and shall promptly make necessary revisions and corrections to his services resulting from negligent acts, errors or omissions without additional compensation.
6. **Consultant supplies equipment and materials.** Except as noted herein, Consultant shall supply all materials, equipment, supplies, and incidentals necessary for the satisfactory completion of the services required under this Agreement.

7. **Consultant's testimony.** Consultant shall be present to testify at all hearings and legal proceedings arising out of those services required to be performed.
8. **Duty to notify of complaints.** Consultant shall immediately notify the Trailway Council of any oral or written complaints it receives from third parties regarding the Trailway Council or Consultant and shall work with the Trailway Council to resolve such complaints.
9. **Reports.** Consultant shall prepare such periodic, intermediate, and final reports and records as required by the Trailway Council and as are appropriate to the services performed.
10. **Conflict of Interest.** The Consultant warrants that it will promptly notify the Trailway Council if an actual or potential conflict of interest arises or becomes known to the Consultant. Upon such notification the Trailway Council will investigate the matter and determine, in its sole discretion, whether or not it is appropriate for Consultant to continue his work on the matter.
11. **Independent Contractor.** Consultant shall perform the services under this Agreement as an independent contractor. Any provision in this Agreement that may appear to give the Trailway Council the right to direct Consultant as to the details of doing work or to exercise a measure of control over the work means that Consultant shall follow the direction of the Trailway Council as to end results of the work only. The Consultant, and any affiliated officers, directors, employees or subcontractors, shall not be deemed to be employees of the Trailway Council for purposes of payroll deductions, withholding tax, social security, workers compensation, unemployment compensation, disability benefits, vacation, fringe benefits, or any other purpose. Consultant shall be responsible for payment of all taxes incurred while performing services under this Agreement. In the performance of these services, Consultant shall be responsible for all expenses and disbursements incurred by it in the performance of his duties under this Agreement unless specifically approved in writing and in advance by the Trailway Council as an expense of the Trailway Council. Consultant acknowledges and agrees that Consultant is statutorily required to have in place, make available, and provide Workers Compensation insurance for all of his employees and that if Consultant hires employees to perform any work under this Consulting Agreement then Consultant will cover them with workers compensation insurance and will provide the Trailway Council with a certificate of workers compensation insurance before the employees begin work.
12. **Access to Trailway Council Computer System.** Consultant shall be permitted access to the Trailway Council's computer and record file system for performance of his duties under this Agreement only. Consultant shall not use the Trailway Council's computers, data bases, files, or equipment for private purposes or to perform services for any other party. Consultant shall not install or use third party software on the Trailway Council computer system. The Consultant shall take all steps necessary to insure that the

information in the Railway Council's computer system and files are kept confidential and are accessed only for official purposes.

13. **Term.** The term of this Agreement shall be through the calendar year 2021. Either party may terminate this Agreement, with or without cause, upon 30 days written notice to the other. Any undisputed compensation accrued, but not yet paid to the Consultant upon termination of the Agreement, shall be paid in full after approval by the Railway Council at its next regularly scheduled meeting.
14. **Compensation.** In consideration for services performed, the Consultant shall be paid Twenty Four Dollars per hour for each hour worked and billed to the Railway Council as provided herein. This compensation shall be inclusive of all costs associated with Consultants efforts. Services shall be invoiced monthly by the Consultant, one week prior to the scheduled regular meeting of the Railway Council, for approval by the Railway Council prior to payment. Each invoice shall be itemized and shall state in detail the work performed, who performed the work, the hourly rate charged, and the number of hours (or fraction of hours) worked.
15. **Indemnification.** To the fullest extent permitted by law, Consultant shall indemnify the Railway Council, its officers, directors, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of Consultant or Consultant's officers, directors, members, partners, agents, employees, or sub-consultants in the performance of services under this Agreement.
16. **Insurance.** Consultant shall, as a condition of this Agreement execute a Mandatory Insurance and Indemnification Rider in the form attached as Exhibit A. Notwithstanding the requirements of Exhibit A, the Parties agree that it shall be the Consultant's obligation to notify the Railway Council 30 days before the effective date of cancellation of required insurance policies.
17. **Non-Competition.** Consultant shall not, during the term of this Agreement, require that any person, firm, or corporation, as a condition of employment or subcontracting of work to Consultant, enter into a non-competition agreement or similar requirement that would prohibit such employee or contractor from providing the Railway Council with consulting or other related professional services. This paragraph shall not prevent Consultant from requiring non-competition or similar conditions with respect to his services to other clients or from requiring non-competition clauses in contracts with those who have an ownership interest in his business.
18. **Confidentiality.** During and after the term of this Agreement, Consultant shall not use or disclose to any person or organization, without prior written consent from the Railway Council, any confidential information relating to the Railway Council, to the services rendered, or the results or findings of any studies and analyses conducted during the

performance of such services pursuant to this Agreement. All records, documents, notes, data, or other materials required for or resulting from the performance of Consultant's duties hereunder shall be deemed to be the exclusive property of the Trailway Council and shall be used for no other purpose than the performance of his duties.

19. **Records.** Any records or documents (including copies, summaries or media for electronic storage of data) prepared or acquired by Consultant in performing services pursuant to this Agreement shall belong to the Trailway Council and shall be surrendered to its Legal Counsel upon termination of the Agreement.
20. **Assignment.** The Consultant shall not have the right to assign the rights, or duties under this Agreement to any other person or entity, without the prior written consent of the Trailway Council.
21. **No Third Party Beneficiaries.** Nothing in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or sub-contractor, of Consultant. Absolutely no third party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.
22. **Governmental Immunity.** Nothing in this Agreement shall be construed to waive, limit, or otherwise modify any governmental immunity that may be available by law to the Trailway Council, its officials, employees, contractors, or agents, volunteers or any other person acting on behalf of the Trailway Council.
23. **Legal and Equitable Remedies.** Either party shall have the right to enforce the Agreement and any of its provisions by injunction, specific performance, or other relief appropriate to breach of contract, without prejudice to any other rights and remedies that such party may have.
24. **Force Majeure.** Neither party shall be liable for any delay in, or failure of performance of, any covenant contained in this Agreement if such delay or failure is beyond the control of the party, including, but not limited to, acts of God, acts of war, unusually severe weather, fires, floods, epidemics, quarantines, strikes, labor disputes and freight embargoes to the extent not caused or aggravated by the non-performing party.
25. **Governing Law.** The Agreement shall be construed in accordance with the laws of the State of Michigan.
26. **Entire Contract.** The Agreement contains the entire contract between the parties. Any contemporaneous contracts, agreements, representations, and warranties, either oral or written, shall be deemed void.
27. **Severability.** If one or more of the provisions of the Agreement are deemed unenforceable by law, then the remaining provisions will continue in full force and effect.

28. **Survival.** The terms of the Agreement shall remain enforceable and shall survive the termination of this Agreement.

**COMMERCE, WALLED LAKE, AND WIXOM
TRAILWAY MANAGEMENT COUNCIL**

By: _____
Steven Brown
Its: Authorized Council Member

Date: _____

CONSULTANT

By: _____
John Hensler

Date: _____

TO: CW2 Trailway Council
c/o Trailway Management Council
2009 Township Drive
Commerce Township, MI 48390

INVOICE: CW2 Air Line Trail Manager, December 9, 2020—January 18, 2021

INVOICE DATE: January 19, 2021

DESCRIPTION: Support for the following work from December 9, 2020—January 18, 2021:

Marketing:

Monthly maintenance/build-out, posting/updating to social media accounts (Facebook, Instagram, NextDoor, Twitter:

5 hrs

Additional refinements & development of website, updating website layout and other info page content, maintaining & archiving 7 hrs

12 hours

Trail Phase One Construction: including consultation, management, follow-up and direction including coordination and consultation (both phone and on-site) with Engineers.

Wayfinding/amenity/kiosk signage layout & review and production. Finalizing plans for RCWJF recognition sign production.

7 hours

Grant management: Covid-19 signage, new version production. Coordination with Community Foundation of Greater Rochester on C-19 Oakland County Cultural Institution Grant award and item design/layout and procurement/payment, plus record-keeping for grant purposes.

12 hours

Trail Phase Two Design Engineering: including research, management, follow-up and direction including coordination and consultation with Design Engineers, prep/research for meetings, and communication with stakeholders and engineering staff.

15 hours

Meetings/Events:

Hours:

12.9 Trail Council Meeting	1.0
12.10 Meeting with Commerce Planning MDOT	1.0
12.11 Meeting with RCOC/Phase Two	1.0
12.16 Phase Two budget meeting	1.0
11.18 Stakeholder follow-up meeting	1.0
<u>1.15 Phase Two Design Update meeting</u>	<u>2.0</u>

7 hours

Misc administrative tasks: email, maintenance for MailChimp service (edits/adds to email list, emails to Friends group and to main email list), general phone meetings/consultation, coordination, etc.

12 hours

Total @ \$24/hour **\$1,560.00**

TOTAL This Invoice: **\$1,560.00**

Remit to: John Hensler
5045 Mansfield Ave.
Suite 305
Royal Oak, MI 48073
248.506.0942
SS# on file
Terms: 15 days

Thank You!

invoice sam:JWHT011921

Natural Community Services, LLC
6410 Upper Straits Blvd
West Bloomfield, MI 48324
248-513-1909
info@naturalcommunityservices.com
naturalcommunityservices.com



INVOICE

BILL TO

Commerce Walled Lake and
Wixon Trailway
Michigan Airline Trail
2009 Township Dr.
Commerce Twp, MI 48390

INVOICE # 2841

DATE 01/09/2021

DUE DATE 01/10/2021

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
	General:Sales		2,500.00	2,500.00
	Cut Phragmites all zones per map data sheets JAN 2021			

For:
MALT TRAIL INVASIVE SPECIES CONTROL
Phragmites cutting

BALANCE DUE

\$2,500.00

2020 WINTER TAX STATEMENT - RETURN THIS PORTION WITH YOUR REMITTANCE

FOR OFFICE HOURS AND FOR PROPER MAILING ADDRESS - SEE REVERSE SIDE

WE WILL BE CLOSED DECEMBER 30, 31, 2020
AND JANUARY 1, 2021

63150 1733151018 3 000000164

TOTAL	PENALTY	TOTAL PAID	BALANCE
1.64			



COMMERCE, WALLED LAKE AND WIXOM
TRAILWAY MANAGEMENT COUNCIL
2009 TOWNSHIP DR
WALLED LAKE MI 48390-1666

OFFICE HOURS · CLOSED FRIDAY

PAYABLE DEC. 1, 2020 - FEB. 14, 2021
MONDAY THRU THURSDAY
7:15am to 5:30pm
MAKE CHECKS PAYABLE TO:
COMMERCE TOWNSHIP TREASURER

PARCEL I.D. NUMBER

E -17-33-151-018

Compare your Parcel I.D. No. to your Deed before paying taxes. You are responsible if you pay on wrong parcel.

CHARTER TOWNSHIP OF COMMERCE 2020 WINTER TAX STATEMENT

www.commercetwp.com

Fiscal Years:

Township/H.C.M.A. - 1-1-2021 to 12-31-2021
O.C. Parks & Rec./Zoo Authority - 10-1-2020 to 9-30-2021
Art Authority - 7-1-2020 to 6-30-2021

PAYABLE DECEMBER 1st, 2020
3% PENALTY AFTER FEB. 14th, 2021
POSTMARKS NOT ACCEPTED

2021 DOG LICENSE AVAILABLE JANUARY 4, 2021

COMMERCE, WALLED LAKE AND WIXOM
TRAILWAY MANAGEMENT COUNCIL
2009 TOWNSHIP DR
WALLED LAKE MI 48390-1666

Property Address:

2090 W WEST MAPLE RD

PARTIAL DESCRIPTION OF PROPERTY

T2N, R8E, SEC 33 PART OF NW 1/4 BEG AT PT DIST N
00-39-42 E 972.57 FT & S 83-07-04 E 1387.31 FT
& S 83-35-21 E 273.27 FT FROM W 1/4 COR, TH S
83-35-21 E 45 FT, TH S 07-08-18 W 422.77 FT, TH S
78-53-27 W 47.38 FT, TH N 07-08-18 E 437.04 FT
TO BEG 0.44 A 3-20-18 FR 016

202 BUSINESS VACANT

BEGINNING MARCH 2ND, 2021 all delinquent 2020 taxes must be paid to the Oakland County Treasurer's office, 1200 N. Telegraph, Pontiac, Michigan 48341, with additional penalties. During the month of March, a revised statement from the Township Treasurer must accompany your remittance to the County Treasurer.

Checks accepted only as a conditional payment. If not honored by bank, tax is unpaid and subject to unpaid tax collection fee and interest.

If you require a receipt, please include a self-addressed stamped envelope.

SEE REVERSE SIDE

For Additional Information

MOLLY B. PHILLIPS, TREASURER

CODE #	*P.R.E. TAX BASE	PARCEL I.D. NUMBER / SCHOOL DIST.	
71032	0	E -17-33-151-018	63290
% DECLARED AS P.R.E.	*NON-P.R.E. TAX BASE	TAXABLE VALUE	STATE EQUALIZED VALUE
0%	0	0	0
TAX DESCRIPTION		RATE PER \$1,000	AMOUNT
COUNTY		0.56040	0.00
ZOO AUTHORITY		0.09650	0.00
TOWNSHIP OPER		1.41000	0.00
POLICE		0.30000	0.00
LIBRARY		0.96760	0.00
OPEN SPACE		0.37530	0.00
FIRE SAD VOTED		2.40000	0.00
POLICE SAD VOTED		2.62200	0.00
ART INSTITUTE		0.19130	0.00
ADMIN FEE		0.00000	0.00

RETAIN THIS LOWER PORTION FOR YOUR RECORDS

*P.R.E. = Principal Residence Exemption

FEES AND SPECIAL ASSESSMENTS

D0287 TAYLOR-LADD DRN 1.64

These charges may not qualify as a tax deduction
Contact the IRS for assistance

TOTAL	PENALTY	TOTAL PAID	BALANCE
1.64			

Like us on FACEBOOK! facebook.com/CommerceTownship

Phone: 248-960-7040

E -17-33-151-018