

**TO:** CW2 Trailway Council/John Owsinek, L. Dennis Whitt  
c/o City of Walled Lake  
1499 E. West Maple Rd.  
Walled Lake, MI 48390

**INVOICE:** CW2 Air Line Trail Manager, October 8—November 11, 2019

**INVOICE DATE:** November 12, 2019

**DESCRIPTION:** Support for the following work from Oct. 8—Nov. 12, 2019:

*Marketing:*

Monthly maintenance/build-out, posting/updating to social media accounts (Facebook, Instagram, NextDoor, Twitter): 4 hrs

Creating invitations, posters, signage for ribbon-cutting, Construction updates video development, media follow-up: 11 hrs

Additional refinements & development of website, drafting/writing new pages for site including ribbon-cut update page, archiving 4 hrs

*19 hours*

Phase One Construction: including consultation, management, follow-up and direction including coordination and consultation (both phone and on-site) with Design and Construction Engineers and Contractors, etc.

Includes following on-site meetings: Oct 10, 18, 21, Nov. 6

*28 hours*

*Meetings/Events:*

10.9 Construction Update Meeting

Hours:

1.75

10.9 Trail Council Meeting

1.5

10.19 Michigan Trails and Greenways Alliance Ann Mtg.

4.5

10.23 Construction Update Meeting

2.0

11.6 Construction Update Meeting

2.0

11.6 MAT Friends Group Meeting

2.0

*13.75 hours*

*Misc administrative tasks:* email, maintenance for MailChimp service (edits/adds to email list, emails to Friends group and to main email list), general phone meetings/consultation, coordination, etc.

*11 hours*

**TOTAL @ \$24/hour**

**\$1,722.00**

***PRINT ITEMS:***

**Ribbon-cutting event expenses**

Buttons, quantity 350 **\$93.64**

Banner for WL Trailhead lot **\$82.13**

**TOTAL:** **\$1,897.77**

**Remit to:** John Hensler  
5045 Mansfield Ave.  
Suite 305  
Royal Oak, MI 48073  
248.506.0942  
SS# on file  
Terms: 15 days

**Thank You!**

invoice sam:JWHT111219





**PureButtons**  
4930 Chippewa Rd.  
Medina, OH 44256

Phone: 1-800-710-2030

Order #: **1911144957**

Submitted: **11/3/2019 10:50:31 AM**

Artwork	Qty	Product	Item Total
 	350	1.5" Round Custom Buttons Soft-Touch Matte	\$98.70

Subtotal: **\$98.70**

Discount (Reorder15 / REORDER15): **- \$14.81**

Tax for Michigan (0.00%): **\$0.00**

Shipping (USPS Priority Mail™): **\$9.75**

**Total: \$93.64**

Account Information

Michigan Air Line Trail  
John Hensler  
manager@miairlinetrail.com  
Phone: 248.506.0942

**Billing Address**  
John Hensler  
Michigan Air Line Trail  
5045 Mansfield Ave Apt 305  
Royal Oak, Michigan 48073-1141  
United States

**Shipping Address**  
John Hensler  
Michigan Air Line Trail  
5045 Mansfield Ave Apt 305  
Royal Oak, Michigan 48073-1141  
United States

Payment Information

Method:  
Credit Card #:  
Expiration Date:

Visa  
XXXX-XXXX-XXXX-3032  
3/2020

11/11/2019 8:00:24 PM

# Order Details | Order # 6J795-K5A28-5H8

Order Date: 10/23/2019 12:04 AM  
Estimated Date of Arrival: 10/31/2019  
Order Status: **Delivered**

### Shipping Address

John Hensler  
5045 Mansfield Rd.  
305  
Royal Oak, MI 48073  
United States of America  
2485060942

### Billing Address

John Hensler  
5045 Mansfield Rd.  
305  
Royal Oak, MI 48073  
United States of America  
2485060942

### Delivery Speed

Standard

### Payment Information



\*\*\*\*0544  
Exp. 2/2021

### Order Total

Product Total	\$68.49
<b>You Saved 50% (\$68.51)!</b>	
Shipping & Processing Standard - Est. Arrival Oct 31	\$8.99
Sales Tax	\$4.65
You Paid:	<b>\$82.13</b>

1 Item(s)

[Reorder](#)

[Cancel Items](#)

[Rese](#)



## 2.5' x 12' vinyl banners - outdoor, grommets with reinforcement

Status: **Delivered on October 26, 2019 at 12:56 PM**

Carrier Notes: **MAILBOX**

Track: **1Z3948A0YW32325228**

Carrier: **UPS**

Details: None

Qty 1

Base Price ~~\$137.00~~ **\$68.49**

Item Total \* **\$68.49**